



DEPARTMENT OF THE ARMY

280TH BASE SUPPORT BATTALION

CMR 457

APO AE 09033

REPLY TO
ATTENTION OF

JUL 27 2003

AETV-WG-SMH

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #3-3, Assignment to Government Controlled Army Family Housing

1. References:

- a. AR 210-50, 26 Feb 99, Housing Management.
- b. USAREUR Suppl 1 to AR 210-50, 16 May 02, Housing Management.
- c. USAREUR Reg 37-4, 2 Jul 98, Providing Temporary Lodging Allowance in USEUCOM.

2. Purpose: To establish community policy for assignment to Government Controlled Army Family Housing for eligible personnel.

3. Scope: This policy applies to soldiers assigned to the 280th Base Support Battalion (BSB) Area of Responsibility (AOR) eligible for assignment to Government Controlled Army Family Housing.

4. Policy:

a. Quarters are assigned based on category and bedroom requirement for which the specific quarters are designated. Soldiers will not have the option or preference for a specific housing area or location, unless more than one set of quarters are available at the same time.

b. Due to limited amount of junior enlisted one-bedroom quarters, the Housing Division maintains a combined one and two-bedroom waiting list. When a one-bedroom unit becomes available, the Housing Division offers the unit to the first soldier on the waiting list without children.

c. Temporary family housing (TMH) is assigned to eligible sponsors regardless of rank or bedroom requirement. Sponsors forfeit BAH during occupancy. Refusal to accept assignment to TMH results in removal from the waiting list and termination of TLA (if applicable).

d. Sponsors occupying temporary quarters who refuse assignment to permanent quarters may be directed to terminate the temporary quarters within 30 days of refusal.

This policy memorandum supersedes policy memorandum #3-3, dated 11 June 2003, and remains in effect until rescinded.

AETV-WG-SMH

SUBJECT: Policy Memorandum #3-3, Assignment to Government Controlled
Army Family Housing

e. Mandatory Assignments are not made until all volunteer families, regardless of rank are assigned. The following rules apply:

(1) Prior to mandatory assignment, the Housing Division offers all eligible soldiers on the applicable waiting list vacant quarters in an effort to find a volunteer.

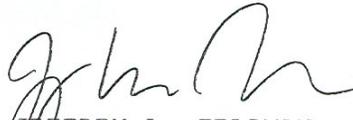
(2) If no eligible sponsor of the applicable category is available for assignment to quarters, the Housing Division assigns the quarters to the next lower or higher category (i.e. Junior vs. Senior Enlisted, Company Grade vs. Field Grade).

(3) When no eligible sponsor is available for assignment to three- or four-bedroom quarters, the Housing Division offers the quarters to sponsors of the applicable category on waiting lists for fewer bedrooms (i.e. for vacant three bedroom quarters, the next sponsor on the two bedroom waiting list with one child).

(4) When all the above procedures are exhausted, mandatory assignment of AFH is invoked. The procedures outlined in AR 210-50, paragraph 3-13 apply.

5. The point of contact for this policy is the 280th BSB DPW Housing Division at DSN 354-6317.

"PRIDE, PROFESSIONALISM, TEAMWORK"


JEFFREY L. FELDMAN
LTC, IN
Commanding

DISTRIBUTION:

A