

Request for ACS Staff to Facilitate Training/ Briefing

Requesting unit/agency:	
POC:	
Phone Number:	
Training Date and Time:	
Training Location: (ACS can Provide)	
If training is not the ACS center, will there be access to power?	
If training is to be done for entire unit:	Preparing for deployment: yes no Returning from deployment: yes no
Number attending: (to assure we have adequate handouts)	

Briefly describe required training needs (current situation)

<i>For ACS use only</i> Reviewed by:	Assigned to:
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