

## INFORMATION SHEET # 3



Please bring with you:

Sponsor's / vehicle owner's ID card  
Vehicle registration  
Full name and address of individual  
Passport or clear fax copy of passport  
International driver's license or translated driver's license

All forms will be issued on a walk-in basis

### Customs Field Office Schweinfurt

Phone (DSN): DSN 353 – 8846/ 8847  
Fax (DSN): DSN 353-8849

Phone (CIV): 09721-96-8846/ 8847  
Fax (CIV): 09721-96-8849

We are located in Bldg. # 64  
Conn Barracks, Schweinfurt

### HOURS OF OPERATION

Monday - Friday  
0800 - 1200 hrs and 1230 - 1530 hrs

(Closed on Weekends and US Holidays and German Holidays)

# Letting friends and relatives drive your POV in Germany

With

## AE Form 550-175C-R



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Customs Executive Agency

<http://www.hqusareur.army.mil/opm/customs.htm>

## Letting friends and relatives drive your POV

One big plus of being in Germany is that friends and relatives can visit and get that real European travel experience. But you must get approval from customs first if you want to let your visitors drive your USAREUR-plated vehicle in Germany independently. You do not need the approval if you will be traveling in the car whenever they drive.

Just go to your local military customs office to fill out an application form (the "Request for Exception to Policy to Operate a Privately Owned Vehicle/Berechtigungsausweis"). You will need your visitors' passport numbers, so get them early. Also, if your relatives or friends are not available to request the form in person, you must have a clear fax copy of the passport and stateside or international driver's license. Another condition for applying is that your guest cannot be resident of Germany.

Once approved, your guests can use this exception to policy to drive a USAREUR-plated POV in Germany for up to 90 days from their arrival date in Europe. The authority document must be in the car when your guests are driving along with the vehicle registration, proof of insurance and their international driver's license or an official translation of their stateside license. The authorization is only valid inside Germany, so if you intend to drive elsewhere, contact your local vehicle registration office.

Driving in Germany is tax and duty-free for USAREUR soldiers, USAFE personnel, civilians and dependents (R&R soldiers, whether USAREUR assigned or not, are also authorized to buy tax-free gasoline). Your guests are not normally allowed this exemption, which is why the customs authorization is necessary. However, it does not allow them to buy tax-free gasoline, whether via fuel coupons or at AAFES gas stations.

Applications for the following visitors can be accepted and approved at any military customs office:

Daughter	Son	Father	Mother
Brother	Grandfather	Grandmother	Granddaughter
Grandson	Stepfather	Stepmother	Father-in-law
Mother-in-law	Sister-in-law	Brother-in-law	Uncle
Aunt	Nephew	Sister	Adopted Children
Stepsister	Stepbrother	Fiance	Cousin
Niece	Friend		

## Exception to policy

Visitors who request to extend this privilege past 90 days require an exception to policy coordinated with the German Federal Finance Ministry. Call DSN 370-4978 or civilian 06221-57-4978 for more information, FAX DSN 370-4967 (civilian 06221-57-4967).

Forms sent through the German postal system with a self-addressed stamped envelope will be sent back through the German postal system. This is the fastest way to get the forms back by mail. However, you must use correct postage and remember U.S. size 10 envelopes require more postage. Mail addresses are as follows:

### Using APO

HQ USAREUR/7A  
Office of the Provost Marshal  
ATTN: AEAGC-PDP-C  
Unit 29351  
APO AE 09063

### Using German Postal System

HQ USAREUR/7A  
Office of the Provost Marshal  
ATTN: AEAGC-PDP-C  
Römerstraße 168  
69126 Heidelberg

## Driving in Germany

The document is valid only when the identified operator has proper insurance through the vehicle owner's insurance company and a valid international or other driver's license, which if issued in a country other than Germany must be accompanied by an official German translation that may be obtained at a German Automobile Club (ADAC). The AE Form 550-175D-R will be surrendered upon request of U.S. or other law enforcement officials. It is valid for the period stated on the front of the form.

**For translation services, contact ADAC. From the U.S., dial +49-89-22-22-22. From Germany, call 0180-510-1112.**

## Driving outside Germany

People authorized to operate a USAREUR-plated vehicle should not encounter problems when driving in other European countries if they keep the following documents with them.

- A valid passport
- Valid insurance covering the vehicle for use outside Germany (green insurance card)
- Valid driver's license with translation, or a valid international driver's license (issued outside the country of intended use).
- Valid registration for the vehicle
- Written permission from the vehicle owner authorizing the visitor to operate the vehicle (must be made out also in the languages of the countries to be visited)

Visiting spouses are an exception to the procedures outlined above as they have tax privileges by being the spouse or dependent of a SOFA status / U.S. ID card holder, whether they reside in Germany or not and whether they are command sponsored or not. Customer service representatives will issue AE Form 190-1AQ-R to visiting spouses and will advise them to keep this document in their possession when driving a USAREUR-registered vehicle. The term "visiting spouse" refers to a non-command sponsored husband or wife temporarily in Germany for less than 90 days. AE Form 190-1AP-R will be used to apply for AE Form 190-1AQ-R. Stocks of AE Form 190-1AQ-R and AE Form 190-1AP-R will be obtained from your military customs field office (see reverse).