



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
280 BASE SUPPORT BATTALION  
DIRECTORATE OF PUBLIC WORKS  
CMR 457  
APO AE 09033

AETV-WG-SMB

13 September 2004

MEMORANDUM FOR Schweinfurt Military Community

SUBJECT: Fall Leaf Pick Up

1. The fall leaf pick-up schedule begins Monday, 4 October 2004, and continues until further notice. DPW determines when the majority of the leaves have been removed and publishes the end date for leaf pick-up.

2. **Army Family Housing:** Residents in Army Family Housing on Askren Manor, Yorktown Village, and Daley Village are responsible for raking and bagging their own leaves. Residents must place the leaves into brown leaf bags. Place the full leaf bags on the curb for pick-up. The brown leaf bags are available at the DPW Self-Help Store and at the Recycle Center on Askren Manor. DPW will not pick up any leaves or other material in plastic bags. A DPW contractor assists with leaf removal by performing grass cutting and vacuuming for Askren Manor at the end of October, the middle of November, and early December. To support this program DPW will pick-up brown leaf bags according to the following schedule:

Every Monday: Askren Manor  
Yorktown Village  
Daley Village

Every Friday: Askren Manor  
Yorktown Village

3. **Ledward and Conn Barracks:** Units located on Conn and Ledward Barracks will rake leaves in their areas of responsibility according to the "Police and Grass Cutting Plan." Units can rake leaves to the curb so that DPW can pick up the leaf piles using a leaf vacuum truck. Units can also bag the leaves into brown leaf bags and then place the leaf bags on the curb for pick up. The leaf vacuum truck is not capable of picking up tree branches, limbs, or fruit. These items must be kept separate, collected in bags, and disposed of by the unit. DPW pick's up leaf piles using the sweeper and vacuum truck according to the following general schedule:

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Day	Location A.M.	Location P.M.
Monday	Ledward	Conn
Tuesday	Conn	Conn
Wednesday	Ledward	Conn
Thursday	Askren/Yorktown	Askren/Yorktown
Friday	Ledward	Conn

4. **Leased Housing:** Residents in leased housing have several options for leaf disposal:

- a. Bring leaves to a local community Leaf Collection Point
- b. Place leaves in a brown biodegradable container
- c. Bring leaves in a brown leaf bag to the Askren Manor Recycle Center or the Recycle center on Conn Barracks located at the former Hawk Site, bldg 147.

5. For additional information call Ms. Huelgas, Buildings & Grounds (B&G) Division at 354-6451 or 6798.



KARI K. OTTO  
MAJ, EN  
Director, Public Works